



LESOTHO COMMUNICATIONS AUTHORITY
Application Form for Postal & Courier Services Licence

Physical Address: 30 Princess Margaret Road, Old Europa, Maseru Tel.: + 266 22224300/ +26652221300
Postal Address: LCA, P.O. Box 15896, Maseru 100.

E-mail : licensing@lca.org.ls:

Note: This form shall be completed by a person who has been duly authorised in writing to act as a representative of the Licensee¹. Any information requested which does not fit in the form may be included in an appendix to this form. You are advised to fill in **all the information** to avoid delays in the processing of your application.

1. PARTICULARS OF AN APPLICANT

1.1	Full Name of Applicant	DON SK ASSET MANAGEMENT & LOGISTICS		
1.2	Abbreviated Name	DON SK LOGISTICS		
1.3	Physical Address	ROOM 404, VICTORIA HOTEL, MASERU, LESOTHO		
1.4	Postal Address	P. O. BOX 7777, MASERU 100		
1.5	Telephone Number	5877 9892 / 5201 0466		
1.6	E-mail	SKAYKHOBOKO@SMAIL.COM		
1.7	State legal form of applicant e.g. company, trust, association, other	COMPANY		

(Please attach the current certified copy of company extracts and certificate of incorporation, constitution or founding document).

1.8	If registered, the office of registration	MINISTRY OF TRADE
1.9	Registration Number	75068
1.10	Date of registration	12/01/2021

2. APPLICATION INFORMATION

2.1	Nature of services authorised to be provided under the current licence (Attach a copy of the licence)	LOGISTICS		
3.	CONTACT PERSON DETAILS (Attach certified id/passport copy of the Chief Accounting Officer)	KATLEHO KHOBOKO 58550637		
3.1	Name	KATLEHO KHOBOKO		
3.2	Telephone Number	58550637		
3.3	E-Mail Address	SKAYKHOBOKO@SMAIL.COM		
3.4	TYPE OF POSTAL & COURIER SERVICES (Please tick)	Public Postal Services	Courier Services Tier 1	Courier Services Tier 2 <input checked="" type="checkbox"/>

4. ACKNOWLEDGEMENT

4.1 The applicant acknowledges the statements in this form and accompanying documents are true and correct.

Signature  Date 29/10/2025

Full names of signatory KATLEHO KHOBOKO

¹ Attach certified ID/passport copy of the Director or authorized representative of the licensee.

Business plan for Don SK Logistics

1. Executive Summary

Don SK Logistics is a locally owned logistics company based in Maseru, Lesotho. Our core services include passenger transport, express loads (Nkukele), SA bulk collection and trailer hire. We aim to provide fast, safe and reliable delivery services to individuals, small and medium enterprises and corporate clients across Lesotho and into neighboring regions.

2. Marketing analysis and projections

Industry Overview

The logistics industry plays a critical role in facilitating trade and movement of goods both domestically and internationally. With the rise of manufacturing and cross-border trade in Southern Africa, the demand for reliable, efficient and cost-effective logistics services is growing steadily.

Target Market

Our primary targets include:

- Small to medium enterprises (SMEs) requiring goods transportation across Lesotho and South Africa.
- Government institutions and schools needing bulk delivery services.
- Individuals.

Solutions

- Timely delivery.
- Safe handling of goods.
- Real-time tracking and communication.
- Affordable pricing.
- Customised logistics solutions.

3. Particulars of financial resources to be applied to a company

ASSETS

- Vehicles
- Trailers

4. Tariff proposal

Minimum collection/delivery Prices*

Ladybrand....M150 per collection

Bloemfontein...M250 per collection

Gauteng....M550 per collection

Nkukele/Express load Local.....M250 per load
Cab local....M70 per trip
Trailer.....M350 per 24Hrs

6. Human Resource plan

Proposed working hours

- Monday-Friday: 08:30am till 16:30pm
- Saturday: 08:30am till 12:00pm

Experience in the provision of similar services

Don SK Logistics has been operating since January 2021 to date.



KINGDOM OF LESOTHO
THE COMPANIES ACT 2011

CERTIFICATE OF INCORPORATION

Reg Number. **75068**
TIN Number. **200106906-7**

I hereby certify that:

DON SK ASSET MANAGEMENT & LOGISTICS (PTY) LTD

was incorporated under the Companies Act 2011 as a private company on **12 January 2021** and that the liability of the shareholders thereof is limited.



Registrar of Companies

14 February 2022

DON SK ASSET MANAGEMENT AND LOGISTICS (PTY) LTD

FINANCIAL STATEMENTS FOR PERIOD ENDING 31 MARCH 20XX

DON SK ASSET MANAGEMENT AND LOGISICS (PTY) LTD

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Approval Certificate

The Financial Statements for the period ending 31 March 20XX were received and approved by the Manager _____ on the _____.

DON SK ASSET MANAGEMENT AND LOGISICS (PTY) LTD

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 20XX**

	31/03/20XX
	M
GROSS REVENUE	XX
COST OF SALES	XX
GROSS PROFITS (LOSS)	<u>XX</u>
OPERATING COST	<u>XX</u>
PROFIT BEFORE TAX	XX
TAXATION	<u>-</u>
PROFIT AFTER TAX	XX
DIVIDENDS PAID	<u>XX</u>
PROFIT AFTER TAX AND DIVIDENDS	<u><u>XX</u></u>

DON SK ASSET MANAGEMENT AND LOGISICS (PTY) LTD

STATEMENT OF FINANCIAL POSITION AT 31 MARCH 20XX

	NOTES	31/03/20XX M
ASSETS		
Non current Assets		XX
PPE	2	XX
Investments	3	XX
Current Assets		XX
Inventory	4	XX
Accounts Receivable	5	XX
Bank & Cash		XX
Total Assets		XX
EQUITY & LIABILITIES		
CAPITAL AND RESERVES		
Share Capital		XX
Share Premium		XX
Retained Earnings		XX
Directors' loans	6	XX
NON CURRENT LIABILITIES		
long term borrowing	7	XX
CURRENT LIABILITIES		
Accounts payable	8	XX
VAT/ PAYE		XX
Taxation Payable	9	XX
Total Equity & Liabilities		XX

DON SK ASSET MANAGEMENT AND LOGISICS (PTY) LTD

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 20XX**

	20XX M
SHARE CAPITAL	
Authorized 1,000 ordinary shares of M1,00 each	<u>XX</u>
SHARE PREMIUM	<u>XX</u>
Retained Earnings	
Balance at the beginning of the period	XX
Dividends paid	XX
Net Profit or Loss	<u>XX</u>
	<u><u>XX</u></u>

DON SK ASSET MANAGEMENT AND LOGISICS (PTY) LTD

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 20XX**

3X1/03/20XX

M

Note

2 PPE	XX
Office Furniture & Equipment	XX
Land & Building	XX
Motor Vehicles	XX
Plant & Equipment	XX
3 INVESTMENTS	
Shares In Sub	XX
4 INVENTORY	XX
	-
	-
5 Accounts Receivable	XX
Trade Receivables	XX
WHT (Source Tax)	XX
6 Directors loans	XX
7 Long Term Loans	XX
8 Accounts Payables	XX
Trade payables	XX
VAT Payable / PAYE	XX
9 Taxation Liability	
Net Profit (Loss)	XX
Taxation charge @ 25%	XX
Tax liability brought forward	XX
Tax paid	XX
Tax liability Due	XX

DON SK ASSET MANAGEMENT AND LOGISTICS (PTY) LTD

**PPE MOVEMENT STATEMENT
FOR THE YEAR ENDED 31 MARCH 20XX**

31/03/20XX

	Office Furniture and Equipment	Land Building	Motor Vehicle	Plant and Machinery	Total
	M	M	M	M	M
Cost	XX	XX	XX	XX	XX
Accumulated Depreciation	XX	XX	XX	XX	XX
Carrying Amount April 20XX	XX	XX	XX	XX	XX
Additional	XX	XX	XX	XX	XX
Depreciation for the year	XX	XX	XX	XX	XX
Accumulated Depreciation at March 20XX	XX	XX	XX	XX	XX
Cost as at March 20XX	XX	XX	XX	XX	XX
Carrying amount at March 20XX	XX	XX	XX	XX	XX

DON SK ASSET MANAGEMENT AND LOGISTICS (PTY) LTD

**INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 20XX**

	31/03/20XX
	M
Turnover	XX
Cost of sales	XX
Gross Profit	<u>XX</u>
Administration Expenses	XX
Toll gate	XX
Bank Charges	XX
Depreciation	XX
Insurance	XX
Marketing	XX
Fuel And Lubricants	XX
Car Wash	XX
Office Expenses	XX
Office Expenses	XX
Licences and Permits	XX
Communication	XX
Vehicle Expenses	XX
Repair and Maintenance	XX
Interest	XX
Wages and Salaries	XX
Clearing fee	XX
Office Rent	XX
Subcontract	XX
Profit (Loss) before Tax	<u>XX</u>
Tax @ 25%	-
Profit (loss) After Tax	<u>XX</u>