

**REQUEST FOR PROPOSALS (RFP) FOR THE
SUPPLY AND INSTALLATION
OF
FIRE DETECTION AND SUPPRESSION
SYSTEM FOR THE SERVER ROOM**

OCTOBER 2025

1. BACKGROUND

The Lesotho Communications Authority (LCA) is the regulatory body for the communications sector in Lesotho. Its primary mandate is to facilitate the deployment of communications infrastructure, development and provision of affordable and sustainable communications services while promoting free and fair competition and ensuring consumer empowerment and protection. In its attempt to meet its strategic objectives and service delivery, LCA intends to procure Fire Detection and Suppression System for its server room at Abia Site.

2. INTRODUCTION

LCA invites sealed bids from suitably qualified local service providers to bid for the opportunity to supply and install **Fire Detection and Suppression System for the server room** at LCA Abia premises.

3. SYSTEM REQUIREMENTS AND SCOPE

The bidder shall supply and install the fire detection and suppression system for the server room as indicated below:

- **Fire Detection System:** Installation of smoke and heat detectors suitable for ICT server room environments.
- **Fire Suppression System:** Provision of a clean agent fire suppression system suitable for ICT server room environments.
- Proper system design, cylinder sizing, and nozzle placement based on room volume and agent discharge requirements.
- System must automatically trigger on detection while allowing for manual activation and abort controls.
- **System Control and Monitoring:** Fire control panel to display zone status, alarm conditions, and fault monitoring.
- **Maintenance and Support:** Proposal should include 12 months of post-installation maintenance support.

Note: The details of the Server Room where the system procured is to be installed are as follows:

- Room dimensions: 3m (W) x 6m (L) x 2.8m (H)
- Contains ICT racks, 2 air conditioning units, and a 30 cm raised flooring.
- Power supply available.

4. CONDITIONS

Bid submissions must meet all the conditions indicated below, failure to comply with conditions 4.1 (a), 4.1 (b) and 4.2 (c) will lead to disqualification:

4.1 General terms and conditions

- a) Valid Tax Clearance Certificate.
- b) Valid Traders Licence.
- c) VAT registration certificate (where applicable).
- d) Company Profile, depicting among others the bidder's experience in similar assignments.
- e) The submission shall include three (3) references where similar assignment(s) were undertaken and should specify full names of client companies, the contact person(s), their email addresses and telephone numbers. All references may be contacted for further information on those assignments.
- f) Lesotho laws shall be applicable.
- g) Late submissions shall not be accepted.

NB: The above documents must form part of the technical proposal document of the tender.

4.2 Specific terms and conditions

- a) The proposal shall clearly state the bid price for the supply and installation of **Fire Detection and Suppression System for the server room** in Lesotho Loti (LSL). All prices shall include VAT where applicable.
- b) The proposals must be valid for at least 60 working days from the submission deadline.
- c) Bidders must note that there will be a MANDATORY site visit at LCA premises located at Ha Abia on the **04th November 2025 at 10hr00**.
- d) Bidders not contacted within 30 working days should consider their submissions unsuccessful.

4.3 LCA's Rights

- a) This Request for Proposal (RFP) does not commit the Authority to pay for any expenses incurred by the bidder in the preparation of responses to this invitation.
- b) The Authority reserves the right to accept or reject any response to this RFP.
- c) The Authority reserves the right to cancel or withdraw this RFP as a whole or in part without furnishing any reasons and without attracting any liability.
- d) The Authority reserves the right to call company representatives to make presentations.
- e) The Authority shall not be bound to accept the lowest bid price tendered.

5. SUBMISSION FORMAT

Bid submissions must meet all the conditions indicated below, failure to comply with any submission format will lead to disqualification:

- 5.1 The bidder must submit one original and four copies of its bid submission document clearly marked "ORIGINAL" and "COPIES" as appropriate for both technical and financial proposals.
- 5.2 Technical proposals must be in a separate package from the Financial proposals.
- 5.3 The package containing the technical proposal must be sealed, clearly marked "TECHNICAL PROPOSAL", and the package containing the financial proposal must be sealed, clearly marked "FINANCIAL PROPOSAL".
- 5.4 The technical proposal should NOT include any financial information.
- 5.5 Both packages must be placed in one outer package clearly marked **"TENDER FOR THE SUPPLY AND INSTALLATION OF FIRE DETECTION AND SUPPRESSION SYSTEM FOR THE SERVER ROOM"**.
- 5.6 All bids shall be physically delivered. Electronic submissions shall not be accepted.

6. TIME FRAMES AND OTHER DETAILS

- 6.1 Any request for clarification on the RFP must be addressed in writing to the Chief Financial Officer at admin@lca.org.ls at least five days prior to the deadline.
- 6.2 The tenders must be submitted in the tender box located at the LCA reception on the 1st Floor, Lesotho Communications Authority, 30 Princess Margaret Road, Old Europa, Maseru, Lesotho on or before Monday, the **24th November 2025 at 11hr00**. No submission will be accepted after the closing time.
- 6.3 Opening of bid documents will be on the **24th November 2025 at 11hr15** at LCA premises.
- 6.4 Interested bidders are invited for the bid opening and only one representative from a bidding company will be allowed to attend.
- 6.5 The selected company or entity will be informed in writing and invited for contract negotiations.

7. ALL SUBMISSIONS MUST BE DELIVERED AND ADDRESSED TO:

The Chief Financial Officer
1st Floor Lesotho Communications Authority Building
30 Princess Margaret Road, Old Europa
P. O. Box 15896
Maseru, LESOTHO.