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91.2 Botha-Bothe

P.O. Box 485

27 JUNE 2023

THE ADMIN

LESOTHO COMMUNICATION AUTHORITY

P.O.BOX 15896

MASERU 100



DEAR SIR/MADAM

RE-APPLICATION FOR LICENCE RENEWAL

RELE SEA-LE-MOEA SA MOELING COMMUNITY RADIO STATION RE KOPA HO FUMANTS'OA LICENCE EA SEA-LE-MOEA. LE HOJA E KHUPTJOA ELE MAOTO MANE, RE TLA LEKA KA HOHLE HOHLE HO IKOBELA LE HO HLOMPHA MELAO EA TSAMAISO EA SEA-LE-MOEA. RETLA ANANELA LIPHOSO TSA RONA LE HO LI LOKISA MOO HO KHONAHALANG, LE HO LAELA TATAISO EA OFFISI EA HAO MOO LIPHOSO LILENG TENG. RETLA LEKA KA MATLA HORE LICENCE EA SEA-LE-MOEA LE BOTENG BA SONA BO BE MOLEMONG OA SECHABA KA KOTLOLOHO MME SENA REKA SE FIHLELA HA KOPO EA RONA EKA SEKEHELOA TSEBE.

REKA LEBOHA HO MENAHANE HA KOPO EA RONA EKA ANANELOA MME RA FUMANTSOA LICENCE EA SEA-LE-MOEA. REA LEBOHA

BA HAO MOHLANKA

MONGOLI

TIELA DAVID TIELA TD Tiela

MOLULA SETULO

'MAMOSISO MOEKETSI [Signature]



LESOTHO COMMUNICATIONS AUTHORITY FORM 31
Application Form for Renewal of Content Broadcasting (Television & Sound)
Licence

Physical Address: 30 Princess Margaret Road, Old Europa, Maseru Tel.: + 266 22224300/ 22326784
Postal Address: LCA, P.O. Box 15896, Maseru 100.
E-mail: licensing@lca.org.ls

Note: This form shall be completed by a person who has been duly authorised in writing to act as a representative of the Licensee¹. Any information requested which does not fit in the form may be included in an appendix to this form. You are advised to fill in **all the information** to avoid delays in the processing of your application.

1. PARTICULARS OF AN APPLICANT

1.1	Full Name of Applicant	MOELING COMMUNITY RADIO STATION
1.2	Abbreviated Name	MCRS
1.3	Physical Address	BOTHA-BOTHE URBAN COUNCIL
1.4	Postal Address	P.O. BOX 485, BOTHA-BOTHE 400 LESOTHO
1.5	Telephone Number	59569139/62477766
1.6	E-mail	moelings2015@gmail.com
1.7	State legal form of applicant e.g. company, trust, association, other	ASSOCIATION

(Please attach the current certified copy of company extracts and certificate of incorporation, constitution or founding document).

1.8	If registered, office of registration	LESOTHO COMMUNICATION AUTHORITY
1.9	Registration Number	0000004714/2015
1.10	Date of registration	04 th APRIL 2023

2. APPLICATION INFORMATION

2.1	Nature of services authorised to be provided under the current licence (Attach a copy of the licence)			
3	CONTACT PERSON DETAILS (Attach certified id/passport copy of the Chief Accounting Officer)			
3.1	Name	MOROESI SYLVIA LAZARO		
3.2	Telephone Number	59118384/63764845		
3.3	E-Mail Address	lazaro.moroesi@gmail.com		
4	TYPE OF BROADCASTING STATION (Please tick)	<input type="checkbox"/> Sound	<input type="checkbox"/> Television	
4.4	<input type="checkbox"/> Public	<input type="checkbox"/> Private	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> Community

¹ Attach certified ID/passport copy of the Director or authorized representative of the licensee.

3. ACKNOWLEDGEMENT

3.1 The applicant acknowledges the statements in this form and accompanying documents are true and correct.

Signature *[Handwritten Signature]* Date *21 June 2023*

Full names of signatory MOROSI SYLVIA LAZARO

APPLICATION FOR RENEWAL OF

SOUND BROADCASTING LICENCE

FOR

**BOTHA-BOTHE MOELING
COMMUNITY RADIO STATION**

1. PERFORMANCE UNDER THE CURRENT LICENCE GIVING DETAILED ASSESSMENT

1.1. AN OVERVIEW OF PERFORMANCE DURING THE LAST TWO YEARS

- a) Detailed operational performance including professional and technical training.
- Presenters training by MISA Lesotho and LEFA about better sports publishment and verification of news sources, thus to work on accuracy of news. There were two presenters for the training.
 - A training held for nine presenters by UNESCO about Investigative Journalism, though among the trained presenters we have three left.
 - FCNO (Food and Nutrition) held a training for one presenters about Awareness of Malnutrition.
 - Media training by Health and PSI where we sent one presenter
 - Training about good means in reporting during election times for one presenters which was held by IEC.
 - Training to all radio presenters about Script Writing done by UNESCO, either way amongst all the trained now have five presenters left.

b) Achievements by the station

- We got a certification of appreciation from CCL on the 06th November 2019; this was an appreciation for always covering their events and meetings, and also for lending a helping hand in everything they do for the disadvantaged children and the disabled.
- We also got a certificate of appreciation from Sefako Sa Menoaneng on the 17th December 2022; this certificate was awarded to us for playing his music that has been provided to us only by him. Moreover, we attend his event as much as he attend ours, which means we work hand in hand for the benefit of both the station and Sefako Sa Menoaneng.
- The radio started without all needed equipment for the good broadcasting, but the radio managed to buy some equipment and it is broadcasting well.

c) Challenges encountered which hindered progression

- Machine stealing and destroying, stealing of personal staff like flashes, chargers, USB cables e.t.c. amongst the employees
- Office break-ins done by some of the presenters.
- Tempering with folders and music in the studio monitor
- Presenters that do not search write and anchor news
- Unorganised and unprofessional management changing, which leaves the incoming manager without a proper training of things that are happening in the organisation.
- Lack of knowledge in using the studio equipment like mixers and bad used of equipment like headset and others.
- Lack of unity and oneness with the employees.
- Lack of support from the board to the management.
- Shortage of some crucially and highly needed equipment to run the radio smoothly, equipment like a backup generator for when electricity is down.

d) Performance (Income and expenditure accounts).

Submit audited financial statements for the past four years

- **What the station did to raise funds**

- We make quarterly raffles competition of potential winnings of clothes, food, cosmetics and others
- We joined public events such as Pitiki for woman empowerment, Artists development, Football matches
- We do Street Radio Broadcast for both Small and Big business especially when they are opening new brands that need to be introduced to people.

e) Statement of financial position.

Submit audited financial statements for the past four years

f) Training Plan

What:script writing and news gathering

When: monthly effective from end of may

Where: local premises

Why: improve and perfect gathering, writing and presentation skills

How: holding workshops and training with experts from all sectors

Who: administration, station manager and staff

2. COMPLIANCE WITH LICENCE, LAWS, REGULATORY DIRECTIVES

2.1 SOUND BROADCASTING LICENCE MATRIX

CONDITON	DESCRIPTION	COMPLIANT (YES/NO)	REMARK OR EXPLANATION
Condition 1	Licence shall operate under the name specified in the licence and change of name shall be subject to approval of the authority	YES	We are authorised to. The station has never changed the name.
Condition 2	Licence shall broadcast within specified frequencies, avoid interference to other stations, achieve service availability of 99% average over 6 months and report all outages of 5 minutes or more within 2 working days. Licensee shall also keep records of major equipment repairs and line-ups and inform the authority about planned repairs	YES	The radio is willing to regularly look at the transmitter to avoid collision with other stations. We will also achieve service availability of 99% so that we can gain more listenership an also keep records of repairs and line-ups so that we should have clean books. Also to adherence to parameters stipulated in the licensing conditions is key.
Condition 3	Licensee to report when it meets authorised coverage	NO	The radio still have the problem of constructing survey in order to see if we meet all of our authorised coverage.
Condition 4	Licensee shall pay regulatory fees on or before 1 July every year	NO	We do need to abide by our payment of the regular fees

			<p>in order to show our existence to the authority. We still pay in time, however, the truth is that there are years in which we didn't pay on time, and that was due to improper handing over of office work. The former station manager left without any warning so another person had to take over those duties.</p>
Condition 5	<p>Licensee shall file programming format for approval by the Authority and shall seek approval to amend programming format If it changes by more than 15%.No 3rd party material shall be broadcast without consent of the owner. Licensee shall keep programme recordings.</p>	YES	<p>The station will take care of the programming format for the authority approval in order to give the community what they deserve, in the other hand we shall not have a 3rd party material for broadcast without the owner knowing and the station shall have recordings of all radio programmes for prove in times of complaints and other things that may arise. The station has field programs format and it normally do the field programmes in villages in Botha-Bothe, like Qholaqhoe, Matlakeng under Chief Jerry, Ha-</p>

			Molapo under Chief Qhobela, Tale under Chief Teketsi Makhobalo, and Ha-Mapape. However, due to covid-19, we had to stop doing the field programmes.
Condition 6	Licensed services shall be wholly owned by the licensee and any transfer, cession, assignment of any rights in the licence shall be approved by the Authority.	YES	The station is willing to take responsibility in other to make sure that it abides by the license services. There has never been any change of ownership
Condition 7	Approval of the Authority shall be obtained prior to amendment of the documents of incorporation and share holders' agreement.	YES	The station is humbly authorised by the authorised therefore it is willing to abide by the rules and regulations hence forth everything that happens the authority will be notified. There has only been a change of management position since the authorised broadcast of the radio we have had three managers. The ownership have not changed looking at the fact that the radio is for the community.
Condition 8	Licensee shall inform the Authority if any entity, and	YES	The authority shall be notified before any big

	notify the Authority of any change or acquisition of shares by any person and notification shall be provided 30 days before taking effect. The Authority shall be informed of the change of the board of directors 14days after such change.		decision are taken in order to keep the authority on date and in light of whom they are to work with, and we shall issue all the notices right in time.
Condition 9	Licensee required to submit proposal for achieving social obligations outlined in the broadcasting Rules within 6 months of issue of license on hoe it carried out social obligation.	YES	The station shall write to the authority about the social obligation so that the authority shall notice and see the objective and dream of the radio to connect with the community.
Condition 10	Licensee required to provide free public announcements requested by the commissioner of police and the Authority	YES	The station shall and will offer free services for public announcements for the better knowledge of community.
Condition 11	Licensee required to set up procedures and appoint contact person to coordinate with DMA and other relevant bodies in time of emergency and submit the procedures/amendments	YES	For good message flow the station has a person who deals with emergencies and also submit the procedures for approval.

	to the Authority for approval.		
Condition 12	Licensee required to keep records of all activities under the license and shall submit annual report to the authority 3 months after the financial year end.	YES	The station is supposed to keep and submit annual report to the authority so that the authority should see if the Station is still abiding by the rules and is also making progress in making the station big.
Condition 13	Licensee required not to change registered office without 2months prior notice to the Authority	YES	The station understands that it should discuss every major decision with the authority to keep the authority updated.
Condition 14	Amendment of licence shall follow procedures in the broadcasting rules	YES	For better understanding of the changes to be implemented, the station shall follow the broadcasting rules in times of amendments.
Condition 15	Licensee is required to cooperate with the Authority in regard to any proceedings against it, such as investigations, hearings, amendments	YES	As for protection of the Radio which is the authority's property, the station shall notify the authority of any situations of the Radio so that the station shall be protected or punished fairly where it is wrong.
Condition 16	Licensee required to submit licence renewal	YES	The station shall abide by the authority rules and

	application 2years before the expiry		regulations therefore it will submit licence renewal application 2 years before expiry.
Condition 17	Licensee is required to comply with broadcasting standards stipulated in the rules	YES	The station shall comply with broadcasting standards without hesitation.
Condition 18	Licensee is required to develop procedures for handling of complaints and designate a responsible person. The Authority must be notified of any changes thereto	YES	Licensee will be fair in handling complaints with the help of the authority as it will be notified every time an issue arises in order to get guidelines from the authority.
Condition 19	Licensee shall express the freedom of expression cognisant of other people's rights to reply in privacy	YES	Every person has the freedom of speech therefore the station shall never step on any one's privacy
Condition 20	Licensee required to comply with licence conditions	YES	Station swears to abide by the licence conditions throughout the term of the licence. The station has not fully complied by the licence conditions, because we did not pay the licence fees in time.
Condition 21	Imposition of penalties for failure to comply with the conditions unless failure is due to circumstances beyond licensees control	YES	The station shall try by all means to abide by the conditions of the licence and where it can't, the station will make sure to notify the

			authority in time apart from that we are willing to accept every penalty given where we are wrong. The station was given a letter of enforcement on the 30 th March 2023, and it was because of the change in management.
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2.2 Complaints Management

1. The first complaint was on the fourth of November 2022, and it was laid by the District Administrator Botha-Bothe. He was not happy about a presenter who had gone to the DA's premises and took with her the Basotho who were illegal migrants in South Africa, and interviewed them on-air without his concern and the concern of the station manager. The station manager and the chairman of the board went to the DA's offices to solve the issue by apologising, and made a promise that something like that will never happen again in future.
2. The second complaint was during the time where political leaders were campaigning for the elections in October last year, whereby one candidate had laid a defamation complaint against the radio station. In order to fix that issue, the Matlakeng No. 11 candidate had a meeting with the station manager and the chair person of the board, and in that meeting, it was concluded that he would come to the same programme in order to clear his name in time, however, he did not show up at the time that he had agreed upon.

2.3 SUBMISSION OF RECORDINGS

Due to lack of technical maintenance, some recordings were accidentally deleted.

2.4 CONTENT STANDARDS

We are still interning our standards

EXPLANATION OF EACH PROGRAMME

1. MALUNGOA-LUNGOANE; An early morning programme that introduces the day to every listener with some headlines of the day.
2. MORNING NEWS; It is a news programme that airs Monday to Friday in the morning. This is where we give out breaking news that happened throughout the night around the globe and give listeners time to comment on them and give out interviews where needed.
3. LUMELA MABITA; Here we focus on only on locally happening news and morning transports and traffics to keep listeners posted about what to expect in their areas.

4. MOTS'EO; A programme for family empowerment, which focus more on tackling family issues and how to keep families united. On Thursdays it takes another turn of women prayer.
5. MANONI; A programme which looks at good health and agriculture.
6. LUNCH PACKAGE; It is a programme that works on empowering small businesses and transport.
7. MATUBATSANA; It is an afternoon drive show with high spirit of talking good sense into youth as this programme is for them. It also helps in promoting dreams of the youth.
8. LIETSAHALA; It is a news programme which allows to hold interviews with people that news happened to them...it also allows listeners to comment on news that were anchored at 13:00 news hour.
9. MALAPENG A RONA; Women empowerment and their unity looking at uniting Botha-Bothe women and near places with ceremonies like (pitiki).
10. LOCAL GOSPEL; A programme for local gospel music promotion.
11. TOUCH DOWN; A Friday radio programme that looks at the entertainment news around the globe with local and international celebrities a top priorities.
12. KHUMAMELO; Spiritual motivation to the listeners.
13. THUTO; It is a radio programme favouring students hence it is a novel reading and narrating looking mostly on books that are used at school for students.
14. BOIPOLESO; The programme that hold news of self-security (Mahokela) around the villagers and importance of having groups formed for this kind of security in the villages.
15. LOCAL HIP-HOP; It is a radio programme of promoting upcoming artists of hip-hop.
16. RE HETLA MORAO; A news programme covering all the news that happened throughout the week and all of the happened news summary.
17. LIPAPALI; This is a sport programme that focus more on local sports news around Botha-Bothe and near post, and also sports for schools.
18. MEHAHLAULA; It is for ports entertainment in general.
19. BOCHABA; To give a lesson about Basotho culture and all that comes with it.
20. RE PHAHAMISA KOTO; This Friday programme is for Basotho cultural music like initiation schools songs and Lithoko.

21. REA HAILA; It is a radio programme for political music and news of the parties legally registered with IEC.
22. LITSEBISO LE LIPAPATSO; This is where we give our listeners a free chance to make adverts about their lost documents or properties like identity documents, passport, and free adverts of their businesses.
23. SEBINI SA KAJENO; It is a programme meant to promote all local artists and songs.
24. BURNING ISSUE; Adults programme that comes at night and focuses on relationships in the family.
25. MPHE MOTHO; It is a love binding programme of adults who believe they are way past having life partners, this programme helps them with finding love for them to be happy and value their worth.
26. MATS'ELISO; These programme comes on Saturday morning to issue radio condolences to those who suffered their loved ones lose.
27. NALETE; It is a weekend news programme that brings latest updates of what is happening around the universe.
28. BANA; It's a programme for kids from the youngest of pre-school upwards it helps them with teaching the necessary information, it also is run by a student hence forth as a kid as well there can be broadcast of a needed and wanted information by kids.
29. DANCE HALL; A programme for reggae music and Rastafarians that gives them information about what is happened in their world or believe.
30. BACK TO 80S; An old school musical programme for adults which also focus on giving out information about history and all things that happen in the old times entertainment ground.
31. SETHALENG SA BACHA; It is a youth entertainment programme.
32. CLAP AND TAP; The programme comes for a clap and tap music lovers and followers.
33. NKELETSE; It is a programme for life support cheering, giving a way of tackling issues people go through.
34. HA REE KEREKENG; Motivation and prayer programme.
35. ATAMELANG HO JEHOVA; Radio programme to raise awareness about older people and how to take care of them.
36. BIBLE STUDY; Programme for Bible teaching and learning.

37. RORISANG; An open radio slot for different churches to preach.
38. SOUL MUSIC; Soulful music and love tips.
39. KE LEBONE; a Sunday programme that come in the afternoon to motivate and give people hope.
40. ITS SUNDAY; Sunday afternoon show that gives Sunday music and eternal healing
41. OWN LAND; Historical programme that gives history about Basotho and their connection with God.
42. LIBA SE MAPHOLI; it is where listeners call and ask for their own preferred gospel music and they wish good for their families.
43. FALIMEHA; Messages and news of or from chieftaincy and councillors and death announcements.
44. KHITLA; It is a late night programme for emergencies broadcasting
45. MAFUBE; A midnight programme that runs down to morning with greetings of villages and issuing public notice.
46. LETHOBA; The programme for apostolic church music with highly rated spirit and affection for the people.

2.5 PROGRAMMING TIME-TABLE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Malungoa lungoane 04:30-06:00	Malungoa lungoane 04:30-06:00	Malungoa lungoane 04:30-06:00	Malungoa lungoane 04:30-06:00	Malungoa lungoane 04:30-06:00	Malungoa lungoane 04:30-06:00	Ha ree kerekeng 04:30-06:00
Morning news 06:00-07:30	Morning news 06:00-07:30	Morning news 06:00-07:30	Morning news 06:00-07:30	Morning news le lipapali 06:00-08:00	Mats'eliso 06:00-07:30	Atamelang ho Jehova 06:00-08:30
Lumela Mabita 07:30-08:30	Lumela Mabita 07:30-08:30	Lumela Mabita 07:30-08:30	Lumela Mabita 07:30-08:30	Breaking the ice 08:00-10:30	Nalete 07:30-09:00	Bible study 08:30-10:30
Mots'eo 08:30-10:30	Mots'eo 08:30-10:30	Mots'eo 08:30-10:30	Mots'eo le merapelo 08:30-10:30	Malapeng a rona 10:30-12:00	Bana 09:00-10:30	Rorisang 10:30-12:00
Manoni 10:30-12:00	Manoni 10:30-12:00	Manoni 10:30-12:00	Local gospel 10:30-12:00	Touch down 12:00-14:00	Malapeng a rona 10:30-12:00	Soul music 12:00-14:00
Lunch package 12:00-14:00	Lunch package 12:00-14:00	Lunch package 12:00-14:00	Lunch package 12:00-14:00	Matubatsana 14:00-16:00	Dance hall 12:00-14:00	Ke lebone 14:00-16:00
Matubatsana 14:00-16:00	Matubatsana 14:00-16:00	Matubatsana 14:00-16:00	Matubatsana 14:00-16:00	Re hetla morao 16:00-17:30 Lipapali 17:30-19:00	Back to 80s 14:00-16:00 Sethaleng sa bacha 16:00-19:00	Its Sunday 16:00-18:00 Own land 18:00-19:00
Khumamelo 17:00-18:00	Thuto 17:00-19:00	Boipoleso 17:00-18:00	Khumamelo 17:00-19:00	Local hip-hop 19:00-20:30	Clap and tap 19:00-20:30	Liba se mapholi 19:00-20:30
Thuto 18:00-19:00	Mehahlaula 19:00-20:30	Thuto/palo ea buka 18:00-19:00	Bochaba 19:00-20:30	Re phahamisa koto 20:30-22:30	Nkeletse 20:30-22:30	Lethoba 20:30-22:30
Rea haila 19:00-20:30	Litsebiso le lipapatso 20:30-21:00	Sebini sa kajeno 19:00-20:30	Falimeha 20:30-22:30	Khitla 22:30-00:00	Khitla 22:30-00:00	Khitla 22:30-00:00
Falimeha 20:30-22:30	Burning issue 21:00-22:30	Mphe motho 20:30-22:30	Khitla 22:30-00:00	Mafube 00:00-05:00	Mafube 00:00-05:00	Mafube 00:00-05:00
Khitla 22:30-00:00	Khitla 22:30-00:00	Khitla 22:30-00:00	Mafube 00:00-05:00			
Mafube 00:00-05:00	Mafube 00:00-05:00	Mafube 00:00-05:00	Mafube 00:00-05:00			

2.6 FREE SERVICES

We offer free services to:

- Other churches: We have three churches which have taken the responsibility to help and take care of needy children, so we give them time to go on-air and speak about the needs of those children in order for the community to lend a helping hand.
- NGOs: We give them a chance to speak about issues that affect the community.
- The Ministry of Health: We offer them a chance to speak to the community about the importance of taking care of their health and protecting themselves against diseases and infections.
- The Ministry of Education: we give them a chance to deliver messages pertaining school or educational issues; like the issue of schools that have not been legally registered.
- Lesotho Mounted Police Services: we give them a chance to talk to the community about the importance and the duties of the police in the society, and also to talk to the communities about criminal offences, how they can avoid them and how the community can work hand in hand with the police in order to fight crime in our country.
- Lesotho Correctional Services: They are given a chance to explain to the community about the importance of the Lesotho Correctional Service, and help them to understand how people end up in there. Moreover, give advice to the community in ways to handle matters in order to avoid ending up being in that place.

2.7 TECHNICAL STANDARDS

We do have issues with our technical standards due to old equipment used, and the technician is not always around.

3. CONTRIBUTION TO NATIONAL SOCIO-ECONOMIC DEVELOPMENT

3.1 COMMUNITY EMPOWERMENT INITIATIVES

- Hiring public transport for the transportation of nightshift presenters to and from work for their safety.
- Emergency help and support services provided to the community by consulting the stake holders for intervention: Firstly, we have helped a man who was involved in a car accident by introducing him to people who were able to help him financially in order for him to go to Queen 'Mamohato Memorial Hospital to be treated. Secondly, we had a Cancer activist, whom we've helped by meeting and asking for financial support from political leaders on his behalf, and he was able to go to Bloemfontein for treatment. Moreover, our presenters were part of the people who helped in building his house, because it was not in a good condition. Thirdly, once every month, we help in cleaning the hospital and town.
- Provision of slot in daily programmes: people are given a chance to ask for help when they have lost their documents or other important items, when they are looking for their loved ones who are missing, stolen animals and also missing cars.
- U report-sessions in collaboration with MISSA for 250 youth: we help by grouping youth from different villages for the U report training by MISSA.
- Internship programs: We give a chance to interns from different Universities in the country as a way to help them further their studies.
- Volunteers: We train youth and adult volunteers who are willing to learn more about radio.
- Agriculture (to equip the public about agricultural techniques, skills and management practices in as far as production is concerned)
- Sports (facilitate in various sporting codes)
- Education (to research analyse and disseminate information to the public)
- Other churches: We have three churches which have taken the responsibility to help and take care of needy children, so we give them time to go on-air and speak about the needs of those children in order for the community to lend a helping hand.
- NGOs: We give them a chance to speak about issues that affect the community.

- The Ministry of Health: We offer them a chance to speak to the community about the importance of taking care of their health and protecting themselves against diseases and infections.
- The Ministry of Education: we give them a chance to deliver messages pertaining school or educational issues; like the issue of schools that have not been legally registered.
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3.2 JOB CREATION

- 48 employees plus interns, security and garden cleaning and also transport for staff. This consists of six full time employees being; The Station Manager, The Receptionist, Programme Manager, Head of News, Technician and The Security, then we have forty two (42) part timers.
- Education for schools and community (palo ea buka)

3.3 LOCAL BENEFICIATION

- Hiring public transport for presenters and listeners
- Cleaning surrounding (urban council)
- Educating community about the importance of media e.g we read emergencies (patsana) where we warn listeners about the lost and founds
- Annual Moeling Community Marathon and March and October
- Pitiki for Women Empowerment
- Youth Empowerment; we engage youth to participate in development and community in their respective places

Introducing youth programmes to create passion towards importance of the Radio (media) in their life

Encouraging public participation in daily radio activities e.g from visitors to volunteers.

4 CORPORATE SOCIAL INVESTMENT

4.1 CONTRIBUTION TO COMMUNITY DEVELOPMENT

- We help by giving clothes to the disadvantaged and disabled children, and to the children who live at SOS and to the children that are under care of the CCL Botha-Bothe.
- We are part of all campaigns in Botha-BOTHE, as long as they involve the community; like going together with the Ministry of Health, when they go into the villages for injection services to the villagers.
- We were part of people who helped in building a house for a man who was diagnosed with Cancer.
- In the villages of Matlakeng, Koelaneng, Ha-Lekhooana, and Ha-Molapo, we cleaned for the elderly people on different days when we were having a celebration whose purpose was to introduce the radio station to the villagers.
- Other churches: We have three churches which have taken the responsibility to help and take care of needy children, so we give them time to go on-air and speak about the needs of those children in order for the community to lend a helping hand.
- NGOs: We give them a chance to speak about issues that affect the community.

- The Ministry of Health: We offer them a chance to speak to the community about the importance of taking care of their health and protecting themselves against diseases and infections.



5 FUTURE BUSINESS PROJECTIONS

5.1 Community Empowerment Plan

- a) What; elderly and sick people visit
- b) Sports and Education
- c) When; Monthly effective from June
- d) Where; rural areas and urban
- e) Why; to show love and care
- f) How; village and council visits
- g) Who; local community at all levels

5.2 Future Business Projections

- a) Relocating to a permanent good building.
- b) Building extra rooms for rental purposes thus to help the radio generate income with other type of business.
- c) We will also like to extend our area of reach for more business purposes and audience coverage.
- d) As a multi-media association, we long to progress from only radio services but also to Television Broadcast services.
- e) We would also love to live broadcast all of our radio programmes on social media for easy access to everyone.
- f) To have the second radio branch in the mountains for the purpose of safety purposes to people who live there and ease of access during stock theft and all criminal activities within the area of coverage.
- g) We want to have all the Moeling Community Radio's staff to be permanent and pensionable.

5.3 SOURCES OF FUNDING TO ENSURE SUSTAINABILITY

- **Key activities that can be incorporated for fund raising**
 - We have, Moeling Community Radio Marathon for, King Moshoeshoe I marathon and Independence day Marathon
- **Sources of income**
 - Churches slots
 - Non-governmental organisation such as, UNESCO, EU, World Vision etc.
 - Programme Sponsorship
 - Adverts
 - Radio slots for businesses
 - Public outreach (educational)

5.4 TRAINING PLAN

- **Training Needs Analysis**
 - The Radio needs a good candidate in script writing and news gathering
 - The candidate is needed effectively in a month or two
 - He will be working at the premises of the radio
 - To improve and perfect the gathering, writing and presentation skills in a chronological order
 - We can do this by holding workshops and training by inviting experts from various sectors
 - This can be held by administration, station manager and staff
- **Short term training**
 - Refresher workshops on weekly basis on air presentation, news writing skill by the radio management. Which will be held by MISA Lesotho, UNESCO together with the Radic.

6 ANY OTHER INFORMATION

Application For Sound Broadcasting Licence Renewal

- a) The renewal of the licence will mostly benefit the district of Botha-Bothe, especially the communities that are nearer to the station because they have come to understand the importance and use of the radio station.
- b) Broadcasting under the given frequency is important because it helps us not to meddle with other frequencies.

Tlaleho ea phutheho ea Board ea la 15th August 2022



Agenda

1. Thapelo
2. Ramatlotlo
3. Setsa
4. A.O.B

Phutheho ea buloa ka thapelo. Molula-setulo a tlalehela litho hore o fumane lengolo la boitokollo la Ramatlotlo e leng Ntate Mokena TWALA ea tlalehileng hore ho latela mosebetsi o monata oa sekolo lel kereke o iphumana a tlameha ho itokolla mosebetsing oa Sealemoea. Litho tsa lumellana hore ntate o tla fana ka libuka ha phutheho e hlahlamang e tsoaroa.

Litho tsa bua ka taba ea setsa sa Sealemoea seo e saleng sekoptjoa ho Botha-Bothe Urban Council. Molula-setulo a tlaleha hore o ile councileng eena le mongoli Ntate Tiela joalokaha council e ne e kopile joalo ka mora ho fumana plan ea setsa ho latela kopo ea council. Molula-setulo a tlaleha hore ka masoabi ha ba fihla council ka mongoli oa eona o ba boleletse hore plan ba e fumane empa ka bomalimabe ba bolelloa hore litsa tse ka hara teropo li ea rekisoa leha ba sa bolelloa na chelete ke bokae. Ha ba botsa theko mongoli oa council hore ke hona ba tla sheba. Molula-setulo a tlaleha hore o bolletse musi oa setereke (D.A) e leng Ntate Tsepa CHABA hore Urban Council e hana ho fa Sealemoea sa sechaba setsa leha ba fumane mofani ea tlo ba haela. Akopa D.A ho memela komiti ea tsamaiso Marena a mabeli a sehlooho a setereke sa Botha-Bothe, empa D.A. a kopa hore pele ho marena a ke a fuoe nako ea ho kena lipakeng. Molula-setulo a hlokomelisa komiti hore sebaka seo ba neng ba se bone pele seo council e itseng se na le Imanga-rang a LEC le WASCO se se se hlonggoe lipalo ho bontsa hore se na le mnga sona, me taba ena o e boleletse D.A le hore LEC le WASCO ba itse ha ba na letho la bohlokoa sebakeng se joalo.

Molula-setulo a tlalehela litho hore chelete e kenang sealle mong ea fokola empa e sebelisoang e ngata. Ho bonahala ho tla ba le nako eo liboholi tse fumanang meropotso litla sitoa ho e fumana. Litho tsa lumellana hore ho be le motho ea bapatsang Sealemoea ho bahoebi, me mothehi oa sealemoea NtateTaoana Lerole a ithaopela ho etsa mosebetsi oo leha a sa tle mosebetsing hantle, empa a tsepisa hore o tla tla mosebetsing kamehla. Litho tsa buisana ka mokhoa oa ho etsa chlete ka:

- a. Mokete oa lipina
- b. Valentine's Day
- c. Mother's Day
- d. Women's Day
- e. Mabelo (Marathon)

Litho tsa kopa molula-setulo le mongoli ho khutlela ho Ntate D.A khafetsa ka taba ea setsa.

Molula-setulo a hopotsa litho hore nako ea bona e le litho tsa tsamaiso e fellile, a ba bolella hore ba ile ho mofani eleng UNESCO ka taba ena, empa Mookameli Mme 'Mabafokeng Seala a bolella hore ka nnete leha nako e felile o kopa Board ena e qetele mosebetsi oa ho fumanela Sealemoea setsa pela, ha setsa se le teng ba lokolohe hoba o bona eka ha komiti e ke theoha pele setsa se ba teng ha se sa tla fumaneha. A bolella litho hore ngoana oa Botha-Bothe mona eleng Teboho Mojapela oa

khoebō ea ho kalimana ka chelete, eo a seng a entse party ea lipolotiki (SR) o itse o tla khutlisetsa sechabeng ka ho hahela sealemōea moo se sebeletsang a sa lebella letho joalokaha a entse Sealemoeng ea Thaba-Tseka le Mafeteng.

Litho tse neng li le teng:

- a. Mamoseso Palesa Moeketsi = chairperson
- b. Moroosi Lazaro = Station manager
- c. Tiela Tiela = secretary
- d. Morena Makhunoana = Ramananeo
- e. Mafako Chatane = vice secretary
- f. Mamohlali Teele = Member
- g. Taoana Lerole = member/ technician

Apologies

- a. Matsele Motuba = Seboholi
- b. Osca Maphuroane = sick leave

Non-apologies

- a. Khethang Mokotjo = setho (Mino oa Sesotho)
- b. Rafoneke John Rafoneke = setho (o nyametse feela ntle le lengolo la boitokollo.)
- c. Abid Akrrar Khan = setho (Indian. Bahoebi, ha a sa fumaneha)

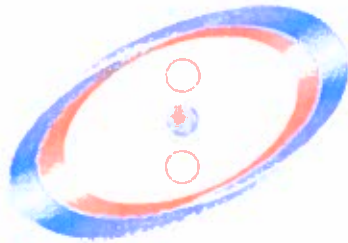
Litho tsa lumellana ho se khethe letsatsi la phutheho e ngoe ka hore ha molala-setulo le mongoli ba qetile ka setsa ba bolele.

Phuthetho ea koaloa ka thapelo.

Mogoli: Tiela D. Tiela

Molula-setulo: Mamoseso P. Moeketsi.





LESOTHO COMMUNICATIONS AUTHORITY
OPERATION OF SOUND BROADCASTING SYSTEM AND
PROVISION OF SOUND BROADCASTING SERVICES
LICENCE

Issued in terms of The Communications Act 2012

NAME OF LICENSEE *BOTHA BOTHE MOELING MULTI-MEDIA ASSOCIATION T/A MOELING FM*

LICENCE NUMBER *0000004714/2015*

LOCATION *177 BOTHE DA'S OFFICE*

LICENCE VALID FROM *2013/12/04*

UNTIL *2014/12/03*

FREQUENCIES AS *101.1 MHz*

POWER *NOT TO EXCEED 250 WATTS*

ON *2013/12/04*

SIGNED *[Signature]*
M. POSHOLI
CHIEF EXECUTIVE OFFICER

ADV. NHLAPO K.E CHAMBERS
 ADVOCATES AT LAW & COMMISSIONER OF OATHS
 ROOM 2 LILA GROUND FLOOR
 J&R ESTATES COMPLEX DEVELOPMENT
 P.O. BOX 187, BUTHA BUTHE 300
 CELL: +265 5807 5298 / 6378 1706
 EMAIL: nhlapokem@gmail.com



THIS LICENCE IS SUBJECT TO :

- a) The Communications Act 2012.
- b) LTA (Administrative Procedural and Service Provision) Rules 2000.
- c) Conditions for operation of Sound Broadcasting System and Provision of Sound Broadcasting Services.

FAIRNESS TO ALL AND ALLEGIANCE TO NONE

Registered under No. 2013/58
in the Companies Register, Maseru, under
the Companies Act 1985, on the 17th
2013 day of July
Registered General
Company

ADV. NHLAPO K.E CHAMBERS
ADVOCATES AT LAW & COMMISSIONER
OF OATHS
ROOM 2 LILA GROUND FLOOR
J&R ESTATES COMPLEX DEVELOPMENT
P.O. BOX 187 BUTHA BUTHE 400
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EMAIL: nhlapokem@gmail.com

**CONSTITUTION
OF
BOTHABOTHE MOELING MULTI-MEDIA ASSOCIATION**



**CONSTITUTION OF THE BOTHA-BOTHE MOELING MULTI-MEDIA
ASSOCIATION**

1. NAME

The name of the Association is '**Botha-Bothe Moeling Multi-Media Association**', (hereinafter referred to as '**Association**')

2. ADDRESS

Botha-Bothe Urban

P.O. Box 485

Botha-Bothe 400

Lesotho

3. LEGAL STATUS

- 3.1 The Association can sue and be sued in its name; however it does not have the status of a body corporate: if its liability exceed its assets, members are liable.
- 3.2 The association can register its assets in its own name.
- 3.3 The Association can have its own bank account.
- 3.4 The Association is voluntary and non-profit making.

4. OBJECTIVES

The association's objective shall be to:

- 4.1 Open up a multi-media centre: run internet café, advertising agencies, a radio station, printing and stationary shops and other related activities.
- 4.2 Increasing ability to create media products and initiatives in communities and schools.
- 4.3 To improve the capacity of Botha-Bothe community.
- 4.4 To increase Knowledge and raising the quality and effectiveness of the media within the entire Botha-Bothe District.

5. MANNER OF RAISING FUNDS

- 5.1 An agreed non-refundable annual registration fee that differs according to individuals:
 - 5.1.1. *An individual* shall:
On admission as a member pay a registration fee of M30.00 and subscription fee of M20.00 annually.

5.1.2. **An Association** shall:

On admission as a member pay the registration fee of M150.00 and subscription fee of M50.00 annually.

5.1.3. **A company** shall:

On admission as a member pay the registration fee of M300.00 and subscription fee of M200.00 annually.

5.2 The subscription amount shall be determined from time to time by the Executive Committee.

5.3 Monies collected from donors.

5.4 Monies collected from fundraising.

6. MEMBERSHIP

Membership shall be open to:

6.1 Individuals, associations and companies in the Botha-Bothe Community.

6.2 Members actively involved in running their licensed businesses.

7. TERMINATION OF MEMBERSHIP

7.1 Membership can be terminated by either the member or the association.

7.2 Where the member terminates membership, it shall be done by giving a written notice of one (1) month to the Secretary.

7.3 Any member who fails to pay subscription fee for three(3) months shall not be in good standing as a member until when is behind in respect of six (6) months whereby automatically ceases to be a member.

7.4 Dismissal.

7.5 Permanent Insanity.

7.6 Death.

8. BENEFITS

8.1 Members shall benefit by voicing their issues here.

9. PENALTIES

9.1 Late payment shall attract an agreed penalty.

9.2 If members withdraw from the Association they shall not be refunded their annual contribution.

10. THE EXECUTIVE COMMITTEE

10.1 The Executive Committee shall comprise of ten (10) members.

- 10.2 Members of the Executive Committee shall be eligible for re-election.
- 10.3 The Executive Committee shall be elected by simple majority.
- 10.4 Executive Committee member's failure to attend three (3) consecutive meetings shall result in dismissal and replacement by an elected member.
- 10.5 Any vacancies that occur among the Executive Committee members between annual meetings shall be filled by co-option.
- 10.6 Members of the Executive Committee shall not receive any payment for their services as Executive Committee Members.

11. Powers and duties of the Executive Committee

- 11.1 The Executive Committee shall generally manage the affairs, and records of the Association.
- 11.2 It shall appoint the secretariat and other employees, accountable to it, for the day to day running of the Association.

12. Composition

- 12.1 The Executive Committee shall comprise of the:

- Chairperson
- Vice Chairperson
- Secretary
- Vice Secretary
- Treasurer
- Public Relations Officer
- Members

13. Period of Office

- 13.1 The Executive Committee members shall hold office for the period of a year and thereafter until the next election at the Annual General Meeting.

14. Patrons

- 14.1 There shall be two patrons tasked with the oversight role of the radio station, Namely: the Principal chiefs of Bothe-Bothe and Makhoakhoeng.

15. POWERS AND DUTIES OF THE MEMBERS OF THE EXECUTIVE COMMITTEE

15.1 The Chair-person

The chairperson shall:

- 15.1.1 Convene all meetings of the Executive Committee.
- 15.1.2 Preside over all meetings or delegate the Vice Chairperson, in the absence of both Chair and vice; to any member.
- 15.1.3 Plan for the association and the A Executive Committee association's meetings assisted by the secretary.
- 15.1.4 Sign all official documentation as well as the finances.
- 15.1.5 Ensure that deliberations are carried on under a warm atmosphere.

15.2 The Vice Chairperson

- 15.2.1 The vice chairperson shall exercise the Chairperson's powers and duties in his/her absence except in financial matters.

15.3 The Secretary

The secretary shall:

- 15.3.1 Keep a record of registered Members.
- 15.3.2 Keep the Association's books and documentation.
- 15.3.3 Keep proper records of all meetings in minute book and carry out all correspondence and other duties incidental to the office.
- 15.3.4 Liaise with the chairperson to draft the agenda for meetings.
- 15.3.5 Ensure that members know the dates and venue for the meetings on time and remind them accordingly. And disseminate any relevant information to all members.
- 15.3.6 Sign the Association's finances and other documents.
- 15.3.7 Read the minutes of the previous meetings.

15.4 The vice secretary

The Vice secretary shall deputize the secretary.

15.5 The Treasurer

The Treasurer shall:

- 15.5.1 Receive the Association's funds, keep them safe and issue official receipts.
- 15.5.2 Sign the Association's finances and other documents.
- 15.5.3 Present the financial statements to the Executive Committee and/or the Association.
- 15.5.4 Present Audited financial statements to the Annual General Meetings.

15.5.5 Keep the accounts books safely.

15.5.6 Keep the Association's funds with any local bank.

15.6 The Public Relation Officer

The Public Relation Officer shall:

13.6.1 Act as the spokesperson of the Association.

15.7 The Member

The Member shall:

15.7.1 Ensure that all decisions taken by the Executive Committee are in order and comply with the Constitution.

15.7.2 Substitute any absent member of the Executive Committee, for the sake of progress.

15.7.3 Advise the Executive Committee in the actions they pursue.

16. MEETINGS

15.8 Members shall be notified two (2) weeks before to attend the meetings, except for the extraordinary.

15.9 Members shall be notified telephonically and/or in writing.

15.10 The quorum shall be 50% of registered members attending the meetings, except for the Annual General Meeting.

15.11 The Association shall have four types of meetings.

15.12 Ordinary

16.5.1 Shall be held once every three months.

16.5.2 All members must attend.

16.6 Extraordinary

16.6.1 May be convened by the chairperson, Vice Chairperson or at the request of at least half (1/2) the members.

16.6.2 May be convened depending on the circumstances that arise.

16.6.3 Members shall just be notified telephonically, depending on the urgency of the issue.

17. Executive Committee

- I. May be convened at least once a month.
- II. Any member may be invited.

18. Annual General Meeting

The Annual General Meeting shall be convened once a year.

19. Quorum

The quorum shall be made by 60% of the registered members attending the meeting.

20. MAINTENANCE OF THE BOOKS OF ACCOUNTS

- I. The Association shall open a bank account with any local bank.
- II. The signatories to the Association's Accounts shall be any of the two Members mentioned below:

- I. The Chairperson
- II. The Secretary
- III. The Treasurer

21. THE CUSTODY OF SECURITIES, BOOKS AND OTHER DOCUMENTS

- I. The Secretary shall keep the Association's books and documentation.
- II. The Treasurer shall keep the Association's financial records.

22. EXECUTION OF CONTRACTS AND OTHER DOCUMENTS

Contracts and other documents binding the Association shall be executed by of the two:

- I. The Chairperson
- II. Secretary
- III. Treasurer

23. AMENDMENT OF THE CONSTITUTION

- I. The constitution may be amended at the Annual General Meeting.
- II. Amendments must not receive assent of less than two-thirds (2/3) majority of the members present and voting at the meeting.
- III. Due notice of the proposed amendment must be sent to the Executive committee not less than sixty (60) days before the meeting at which the resolution shall be brought forward. At least twenty-one (21) days working days notice must be given to the members and must include the proposed amendment.

24. MANNER OF RESOLVING DISPUTES

- I. The Association shall have an ad hoc arbitration committee that shall settle disputes between members.
- II. Members shall decide on the composition of this committee.
- III. If members are not satisfied with the arbitration's findings they may resort to legal action in the courts of law.

25. APPOINTMENT OF AN INDEPENDENT AUDITOR

The Association shall appoint an independent auditor to audit its books, at least once a year.

26. DISSOLUTION

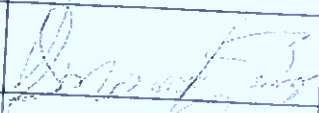

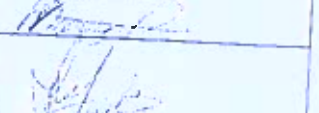
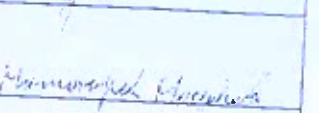
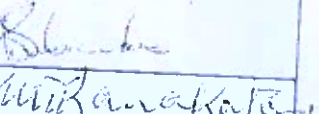

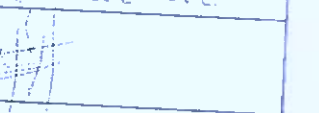



The Association may be dissolved if:

- I. Two thirds (2/3) majority assent.
- II. Members cannot pay contributions.
- III. The Association is unstable.

Upon Dissolution all assets shall be handed over to the relevant stakeholders.

27. APPOINTMENT OF A LIQUIDATOR

MEMBERS OF EXECUTIVE COMMITTEE

POSITIONS	NAMES	ADDRESS	SIGNATURE
CHAIRPERSON	OSCAR MAPHUROANE	P. O. BOX 543 BOTHA-BOTHE 400	
VICE CHAIRPERSON	MIKE MOKOMENG	P. O. BOX 239 BOTHA-BOTHE 400	
SECRETARY	MOOROSI RAMPHOLO	P. O. BOX 367 BOTHA-BOTHE 400	
VICE SECRETARY	JOHN RAFONEKE	P. O. BOX 2 BOTHA-BOTHE 400	
TREASURER	'MAMORAPALI MOQEKELA	P. O. BOX 304 BOTHA-BOTHE 400	
PUBLIC RELATIONS OFFICER	RAMPESI SIBAMBA	P. O. BOX 118 BOTHA-BOTHE 400	
MEMBER	MOHLOUOA RAMAKATANE	P. O. BOX 950 BOTHA-BOTHE 400	
MEMBER	'MALIJO MATELA	P. O. BOX 543 BOTHA-BOTHE 400	
MEMBER	FUMANE MOFOKENG	P. O. BOX 485 BOTHA-BOTHE 400	
MEMBER	TAOANA LEROLE	P. O. BOX 485 BOTHA-BOTHE 400	

ALL MEMBERS WILL USE THE USE THE FOLLOWING ADDRESS MOELING
MULTIMEDIA ASSOCIATION P.O. BOX 485 BOTHA-BOTHE 400 LESOTHO