



**L E S O T H O  
C O M M U N I C A T I O N S  
A U T H O R I T Y**

## **APPLICATION REQUIREMENTS FOR NETWORK SERVICES**

The applicant is required to submit the following:

1. A completed application form.
2. An application letter containing a brief motivation on a need for a required service.
3. Contact details of the Chief Accounting Officer, the person responsible in respect of this application & their certified passport copy.
4. Certified Registration certificates of a company, and articles of association (also provide shareholding percentage).
5. Description of service to be provided & frequency requirements.
6. Network configuration details.
7. Nature of technical support (in-house or external) and its costs.
8. Detailed Business plan/Project Proposal.
9. Company profile with ownership details as follows:
  - a. Shareholding structure – Names of shareholders and percentage of shares held.
  - b. Percentage of local and foreign shareholders.
  - c. List of all directors and their addresses.
  - d. Company Structure – Holding, Subsidiary and Associate Companies.
  - e. Full details of current business activities.
10. Proposed management structure.
11. Curriculum vitae for key personnel.

12. Long term training plan for staff.
13. Salary structure.
14. System capacity, the breakdown of initial capital investment.
15. Sufficient documentary evidence to prove that the applicant has the financial capability to meet the capital investment required in the financial plan (including a recent bank statement which should be at least three months old).
16. Project implementation schedule and expected service launch date, showing key milestones for the first five years starting from the date of the grant of the licence. The plan should include network planning, placing of order for equipment, delivery timelines, acquisition of sites (where applicable), access to buildings, and conclusion of maintenance agreements, negotiations on interconnection, installation and testing.
17. Previous experience in the establishment and operation of the service proposed.
18. Confirmation of compliance with the ITU-T recommendations and other specifications or standards, which are specifically relevant to the proposed service.
19. Applications can be submitted in person or by mail to LCA. Applications carry fees and these fees must be paid upon application.
20. Application fee M70, 000.00.
21. Initial fee – M146, 300.00.
22. Access spectrum – application fee M10, 000.00.
23. Annual fee for access spectrum M11, 800.00 per MHz.
24. Annual fee 4% of NOI.
25. The applicant is expected to submit 7 sets of their application (1 original & 6 copies)

An applicant will have to submit a certified sublease agreement if the application is successful.

An applicant will be expected to submit a commercial agreement with the host<sup>1</sup>.

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<sup>1</sup> The requirement is for Mobile Virtual Network Operators (MVNO)